

29 August 2023

Committee	Executive
Date	Wednesday, 6 September 2023
Time of Meeting	2:00 pm
Venue	Tewkesbury Borough Council Offices, Severn Room

ALL MEMBERS OF THE COMMITTEE ARE REQUESTED TO ATTEND

Agenda

1. ANNOUNCEMENTS

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the visitors' car park at the front of the building and await further instructions (during office hours staff should proceed to their usual assembly point; outside of office hours proceed to the visitors' car park). Please do not re-enter the building unless instructed to do so.

In the event of a fire any person with a disability should be assisted in leaving the building.

2. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

To receive apologies for absence and advise of any substitutions.

3. DECLARATIONS OF INTEREST

Pursuant to the adoption by the Council on 24 January 2023 of the Tewkesbury Borough Council Code of Conduct, effective from 1 February 2023, as set out in Minute No. CL.72, Members are invited to declare any interest they may have in the business set out on the Agenda to which the approved Code applies.

	Item	Page(s)
4.	MINUTES To approve the Minutes of the meeting held on 12 July 2023.	1 - 14
5.	ITEMS FROM MEMBERS OF THE PUBLIC To receive any questions, deputations or petitions submitted under Rule of Procedure 12. <i>(The deadline for public participation submissions for this meeting is 31 August 2023)</i>	
6.	FEEDBACK FROM THE CHAIR OF THE OVERVIEW AND SCRUTINY COMMITTEE	
7.	FINANCIAL UPDATE - QUARTER ONE 2023/24 To consider the financial performance information for the first quarter of 2023/24.	15 - 30
8.	CARBON REDUCTION PROGRAMME ANNUAL REPORT To consider the progress against year three of carbon reduction action plan and to approve the year four action plan.	31 - 60
9.	CLIMATE CHANGE RESOURCES To agree the establishment of a new and permanent Climate Change Officer role within the Council plus associated operating budgets and to approve the virement of £66,276 from trade waste budgets to fund the ongoing cost of the proposal.	61 - 64
10.	IT ACCEPTABLE USE POLICY To approve the revised ICT Acceptable Use Policy, which will require all Officers and Members to sign a declaration of acceptance to ensure full compliance, and to delegate authority to the Associate Director: IT and Cyber, in consultation with the Lead Member for Corporate Governance, to make minor changes to the policy including changes to management structure, typographical changes etc.	65 - 73
11.	GLOUCESTERSHIRE RESOURCES AND WASTE STRATEGY To approve the Gloucestershire Resources and Waste Strategy.	74 - 100
12.	EXECUTIVE COMMITTEE FORWARD PLAN To consider the Committee's Forward Plan.	101 - 117
13.	SEPARATE BUSINESS The Chair will move the adoption of the following resolution: That under Section 100(A)(4) Local Government Act 1972, the public be excluded for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.	

	Item	Page(s)
14.	SEPARATE MINUTES	118 - 122
	To approve the separate Minutes of the meeting of the Committee held on 12 July 2023.	
15.	TEWKESBURY GARDEN TOWN REVIEW - PROGRESS UPDATE	123 - 141
	<i>(Exempt –Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 –Information relating to the financial or business affairs of any particular person (including the authority holding that information))</i>	
	To make a recommendation to Council regarding the Tewkesbury Garden Town Review.	

DATE OF NEXT MEETING
WEDNESDAY, 18 OCTOBER 2023
COUNCILLORS CONSTITUTING COMMITTEE

Councillors: C M Cody, C F Coleman, S R Dove, D W Gray, S Hands (Vice-Chair), D J Harwood, A Hegenbarth, M L Jordan, J R Mason, J K Smith, R J Stanley (Chair) and M G Sztymiak

Substitution Arrangements

The Council has a substitution procedure and any substitutions will be announced at the beginning of the meeting.

Recording of Meetings

In accordance with the Openness of Local Government Bodies Regulations 2014, please be aware that the proceedings of this meeting may be recorded and this may include recording of persons seated in the public gallery or speaking at the meeting. Please notify the Democratic Services Officer if you have any objections to this practice and the Chairman will take reasonable steps to ensure that any request not to be recorded is complied with.

Any recording must take place in such a way as to ensure that the view of Councillors, Officers, the public and press is not obstructed. The use of flash photography and/or additional lighting will not be allowed unless this has been discussed and agreed in advance of the meeting.